



Southwest Florida Christian Academy

Getting Started Guide

APP

Use the SFCA Family App as a convenient hub to stay up-to-date with important announcements, access grades, attendance, tuition, forms, and so much more. Download instructions can be found on our school website (sfcakings.org) under Campus Life, Parent Resources.

ATHLETICS

All middle and high school students must go through Athletic Clearance to participate in sports. Please visit the Athletics page on our school website (sfcakings.org) for more information or contact athletics@sfcakings.org

ATTENDANCE/ABSENCES

If your student is absent for the day, reply to the automated email that will be sent with the reason. A Pre-Excused Absence Form is to be used for a planned absence from the school and should be filled out online at least three days prior to the anticipated absence. It can be found within the SFCA Family App under the "Web Forms" tab. For an unplanned absence, please email: sfca.office@sfcakings.org.

BACK TO SCHOOL ORIENTATION

Date: Mon., August 5, 2024 at 6:00 p.m.

Location: McGregor Worship Center (Sanctuary)

After the program, families will be directed to a different area within the school to meet the teachers.

CALENDAR AT A GLANCE

Please visit our school website (sfcakings.org) under Campus Life, Parent Resources for our Calendar at a Glance.

**First day of school: Wed., August 7, 2024 @ 9:00 a.m.
(Reminder that Wednesday is a late start day.)

DONATIONS

When you give to SFCA, you are investing in the people and the programs that make SFCA one of the best private schools in Southwest Florida. Your contribution makes it possible for our students to grow with God, solve problems, create art, conduct experiments, build relationships, try new things, mature, and have fun!

Please visit our school website (sfcakings.org) under Giving or access the SFCA Family App under the "Give" tab.

DROP OFF & PICK UP

Drop off starts at 7:35 a.m. on Mon., Tues., Thurs., Fri. and 8:35 a.m. on Wed. for all students not going to King's Crew. Students arriving earlier will be directed to King's Crew to be supervised. Please do not drop off students without an adult present. Drop off and pick up information will be provided at the Back to School Orientation on Mon., August 5, 2024.

Incident Weather Pick Up

Elementary: Normal location

Middle & High School: Library

Grace 7th period elective: Grace Building East Side

Middle & High School Students without a Grace 7th period elective may be picked up with their Elementary siblings.

PLEASE REMAIN IN YOUR VEHICLE FOR SAFETY.

FINE ARTS

Please visit our school website (sfcakings.org) under Fine Arts to access information about Band, Choir, Drama, Digital Arts, Visual Arts, and upcoming events.

HANDBOOK

Please visit our school website (sfcakings.org) under Academics to access the school handbook for any questions:

[Elementary Parent/Student Handbook](#) (under document links)

[Middle & High School Parent/Student - Secondary Handbook](#)
(under document links as Secondary Handbook)

HOURS

Start Time All Grades

School starts @ 8:00 a.m. on Mon., Tues., Thurs., & Fri.

School starts @ 9:00 a.m. on Wednesdays due to late start chapel days.

Dismissal Time

Elementary - Grades K-5: 3:00 p.m.

Secondary - Grades 6-12: 2:50 p.m.

School Half Day Dismissal Times

Elementary - Grades K-5: 11:45 a.m.

Secondary - Grades 6-12: 11:30 a.m.



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HOURS

Office School Year Hours:

7:30 a.m. - 4:00 p.m. (Mon., Tues., Thurs., Fri.)

8:30 a.m. - 3:45 p.m. (Wed.)

Office Summer Hours:

8:30 a.m. - 3:30 p.m. (Mon.-Fri.)

JEANS DAY

Fridays are SFCAC school t-shirt and jeans day.

Jeans may be worn for \$1 per week or \$36/school year.

Contact Tamar Miller, Tuition and Billing Coordinator @ tamar.miller@sfcakings.org to be billed in your FACTS Family Portal account.

KING'S CREW

Before & After School Care

Start time all grades: 7:00 a.m.

No charge for students arriving after 7:30 a.m.

End time all grades: 6:00 p.m.

After care charges begin at 3:30pm.

Location: Elementary students - Modular Building/Library
Secondary students - Joy Annex Building

King's Crew Information & Agreement Form can be found on our school website (sfcakings.org) under Campus Life, Parent Resources.

LUNCH

Students are able to purchase a hot lunch at school by using their pre-paid FACTS lunch account, cash, or credit card. Please visit your FACTS Family Portal Account to pre-pay the lunch account or visit the SFCAC Family App and click the "Financials" tab. The lunch menu can be found on our school website (sfcakings.org) under Campus Life, Parent Resources.

To access your FACTS Family Portal Account, please go to our school website (sfcakings.org), scroll to the bottom of the home page and click on Family Portal.

PROX CARDS

Every new student will receive a prox card for entry into the school. Please note that if your child has a lost or stolen card, it must be reported immediately to the front desk at the school office.

A replacement card will be issued and a \$15 fee will be charged to your FACTS account.

SCHOOL SUPPLIES

To access the list of school supplies for each grade, you may visit our school website (sfcakings.org) under Campus Life, Parent Resources or on the SFCAC Family App under "School Supply List".

STUDENT PARKING PASS

Your student may obtain a student Parking Pass Form from the front desk at the school office. Replacement parking passes are \$20.

TECHNOLOGY INFORMATION

6th-9th grades receive a school issued device.

10th-12th Grades Computer Recommendations:

- Device type: Laptop (no tablets or iPads)
- Processor: Intel Core i5, AMD Ryzen 5 or better, or Apple M1
- Operating System: Windows 10 or 11 or Mac OS
- Memory: 8 GB minimum, recommend 16GB RAM or higher
- Storage: 512 GB SSD or larger

TUITION

Please visit our school website (sfcakings.org) homepage for the FACTS Family Portal link. Once you have logged into your FACTS Family Portal, click on "Financials" for tuition and billing information or you may click on "Financials" on the SFCAC Family App.

UNIFORM & SPIRIT WEAR

SFCAC Spirit Store is located in the Grace Building.

Spirit Store Hours:

8:45 a.m.- 2:45 p.m. (Mon., Tues., Thurs., Fri.)

9:15 a.m.- 2:45 p.m. (Wed.)

King's Spirit Wear will be sold at Back to School Orientation.

SFCAC uniforms can be purchased from Zavada's Renegades:

17051 Jean Street, Unit 10

Fort Myers, FL 33967

239.275.6720

Store hours can be found on their website:

www.renegadesfl.com

Used uniforms are available in the library on Mondays from 8:00 a.m. - 9:00 a.m. at no cost.



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CONTACT INFORMATION	
<p><u>Admissions</u>: Donna Sage x1259 donna.sage@sfcakings.org</p>	<p><u>Middle School Principal</u>: Nicole Regnaert x1418 nicole.regnaert@sfcakings.org</p>
<p><u>Athletic Clearance</u>: Teresa Brown x1265 teresa.brown@sfcakings.org</p>	<p><u>Middle School Counselor</u>: Lezlie Nassef x1407 lezlie.nassef@sfcakings.org</p>
<p><u>Athletics</u>: Ainsley MacLeod x1405 ainsley.macleod@sfcakings.org</p>	<p><u>School Nurse</u>: Erin Wooley x1414 erin.wooley@sfcakings.org</p>
<p><u>Development/Donations</u>: Jennifer Ramirez x1195 jennifer.ramirez@sfcakings.org</p>	<p><u>Security</u>: Scott Liebenson x1037 scott.liebenson@sfcakings.org</p>
<p><u>Elementary Principal</u>: Susie Kackley x1065 susie.kackley@sfcakings.org</p>	<p><u>SFCA School Office</u>: 239.936.8865 ellie.tischler@sfcakings.org connie.willis@sfcakings.org sfca.office@sfcakings.org</p>
<p><u>Elementary Assistant Principal</u>: Holly Marciano x1219 holly.marciano@sfcakings.org</p>	<p><u>Technology</u>: Lawrence Williams x1230 lawrence.williams@sfcakings.org</p>
<p><u>Elementary School Counselor</u>: Melissa Hendrix x1191 melissa.hendrix@sfcakings.org</p>	<p><u>Tuition & Billing</u>: Tamar Miller x1470 tamar.miller@sfcakings.org</p>
<p><u>High School Principal</u>: Stephanie Laymon x1026 stephanie.laymon@sfcakings.org</p>	<p>SFCA Website: https://www.sfcakings.org/ www.facebook.com/SouthwestFloridaChristianAcademy www.instagram.com/southwestflchristianacademy www.twitter.com/SWFLChristian</p>
<p><u>High School Counselor</u>: Arabella Rios x1268 arabella.rios@sfcakings.org</p>	
<p><u>Library</u>: Lori Pike x1467 lori.pike@sfcakings.org</p>	
<p><u>Marketing/Admissions Director</u>: Amy Long x1472 amy.long@sfcakings.org</p>	